

LISNS Virtual Annual General Meeting

Draft Minutes

June 25, 2025 at 4:45 PM

Zoom Meeting

<https://us06web.zoom.us/j/86950865689?pwd=yDQqtnQpOgdNDSKbD5I7K58N58NDmz.1>

Bill Berryman, Helen Dawe-Webb, Rob Mroz, John Hope, Emma Arnold, Tammy Wohler, Ted Aubut, Dianna Burns, Lauren Grant, Heather de Berdt Romilly

ITEM	LEAD
1. Call to Order	Bill Berryman, President
2. Introductions	Bill Berryman, President
3. Approval of Agenda	Bill Berryman, President Motion to Approve Agenda: John/Rob; moved; approved
4. Approval of AGM Minutes July 10, 2024	Bill Berryman, President Motion to Approve AGM Minutes July 10, 2024: John/Rob; moved; approved
5. Presentation of Financial Statement for fiscal year ended March 31, 2025 (audit engagement)	LISNS Finance Team SimpliCanada and Heather (ED), LISNS has delivered a balanced budget, small surplus, high volume of projects, team did a good job of directing and managing financials. Good budgets resulted in good results. The audit was faster and smoother as a result. Motion to approve audited financial statements for 2024-25; John/Rob; moved; approved
6. Appointment of Auditor	Bill Berryman, President Motion to approve appointment of Auditor Baker Tilly for 2025/26;

	John/Rob; moved, approved
7. President's Report	Bill Berryman, President It has been an eventful year thanks to committed staff who delivered useful tools advancing accessing to justice. LISNS staff member, Dianna Burns, was recognized for receiving her Master of Laws degree and was the recipient of the Dalhousie Gold Medal Award. LISNS accomplishments are many and the legal tools provided to the public are important for helping the public make important legal documents. The notary clinics have been very successful with 4 held to date. It is important that LISNS continue to make funders aware of the savings being achieved. Community outreach has been very successful with the highly regarded estate planning workshops offered to communities around the Province, in addition to media interviews and, building government relations. Thanks to Board Member, Ted Aubut, who has been a huge help assisting LISNS with promotion opportunities for the estate tools. We will continue to pursue multi-year funding from NSDOJ to provide greater certainty for our work and promote the savings we are achieving the public through LISNS tools and services. Thanks to LISNS Board Members for their input and attendance at meetings and overall support.

8. Executive Director's Report	Heather de Berdt Romilly, ED Heather recognized the contributions of LISNS fantastic staff team and support of the Board – absolutely invaluable to helping LISNS achieve its full potential. Looking forward to the year ahead providing Nova Scotians with access to justice.
9. Executive Committee Report on Board Nominations & Election of Board	Bill Berryman, President Motion to approve Nomination Report and Board Slate; John/Rob; moved; approved John recognized for Board contribution – noted he has enjoyed seeing LISNS grow over past 10 years; Bill wishes John very best with his new challenges.
10. Other Business	Bill Berryman, President Board will meet to discuss government relations as future agenda item.
11. Adjournment	Bill Berryman, President Motion to adjourn; John/Rob, moved; approved